



CENTRAL TABLELANDS  
**WEEDS**  
**AUTHORITY**  
(Legal Entity Upper Macquarie County Council)

6 September 2023

Members of the County Council

**Notice of Extraordinary Meeting of Upper Macquarie County Council 15 September 2023**

I advise an Extraordinary Meeting of the Upper Macquarie County Council will be held at the 7 Lee Street, Kelso chambers on 15 September 2023 beginning at 2.00pm

The Business Papers are attached for your reference.

Your attendance at the meeting is respectfully requested.

Yours sincerely

Timothy Johnston  
General Manager

**Central Tablelands Weeds Authority**

The Local Control Authority for weed biosecurity in the local government areas of Bathurst Regional Council, Blayney Shire Council, Oberon Council and Lithgow City Council.

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## ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges the traditional custodians of the lands where we work and live. Council celebrates the diversity of Aboriginal peoples and their ongoing cultures and connections to the lands and waters of the NSW Central Tablelands.

## RECORDING OF MEETING

Members and the public are advised that the proceedings of this meeting (other than any confidential matters) will be recorded and made publicly available on the Council Website and persons attending the meeting should refrain from making any defamatory statements.

### ITEM 1: APOLOGIES

Recommendation is moved by:	
Mover:	Seconder:

That Council acknowledge and accept the apologies of those members that have nominated that they will not attend this meeting.

### ITEM 2: DISCLOSURE OF INTEREST

#### Recommendation:

That:

1. Council Members are reminded of their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.
2. If any member has any declaration of interests, they should do so now.

Note any Disclosures of Interest made.

### Statement of Ethical Obligations

(3.23 of the Code of Meeting Practice)

Members are reminded of their oath or affirmation under S.233A Local Government Act 1993.

Oath

"I, [*name of councillor*] swear that I will undertake the duties of the office of councillor in the best interests of the people of [*name of council area*] and the [*name of council*] and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment"

Affirmation

"I [*name of councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of [*name of council area*] and the [*name of council*] and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment."

### **ITEM 3. FINANCIAL STATEMENT PRESENTATION – KATY HENRY (INTENTUS)**

**Recommendation:**

That Council enable and note the presentation provided by Audit Office NSW contractor, Audit Manager, Ms Katy Henry Intentus.

**Information:**

Council has now complied with s.415 of the Local Government Act 1993 by having its financial reports Audited in accordance with the appropriate Accounting Standards.

Ms Katy Henry, Audit Manager of Intentus and contractor of Audit Office NSW, of whom undertook Council's audit, will today provide a presentation of the audited financial reports, assisting Council meet their obligations with s.419 of the Local Government Act 1993 (1) A council must present its audited financial reports, together with the auditor's reports, at a meeting of the council held on the date fixed for the meeting. (2) The council's auditor may attend the meeting at which the financial reports are presented.

In accordance with s.418(3) of the Local Government Act 1993, Council provided public notification by Council's website of the upcoming presentation in the approved format.

Authored by:	Approved by:
Biosecurity Administration Manager	General Manager
Lisa Monardo	T.N. Johnston