

Upper Macquarie County Council

Council Chambers
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8 May 2022

Members of the County Council

Notice of Ordinary Meeting of Upper Macquarie County Council 13 May 2022.

I advise an Ordinary Meeting of the Upper Macquarie County Council will be held in the **UPPER MACQUARIE COUNTY COUNCIL Chambers** at Lee Street KELSO on Friday, 13 May 2022 commencing at 2.30 pm.

If any new or continuing covid-related restrictions prevent the meeting at this venue Members will be advised accordingly.

The Business Papers are attached for your reference.

Your attendance at the meeting is respectfully requested.

Yours sincerely

Lisa Monardo
Acting General Manager

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL
TO BE HELD ON FRIDAY 13TH MAY 2022

NOTICE FOR MEMBERS & THE PUBLIC

1. DUE TO REGULATORY RESTRICTIONS ON SOCIAL DISTANCING ASSOCIATED WITH THE COVID-19 PANDEMIC – THE COUNTY COUNCIL MEETING IS ONLY OPEN TO A LIMITED NUMBER OF MEMBERS OF THE PUBLIC.
2. BOOKINGS FROM MEMBERS OF THE PUBLIC, TO ATTEND A MEETING IN-PERSON (IF PERMITTED AT ALL), CAN BE MADE BY CONTACTING THE COUNCIL OFFICES BY PHONE OR EMAIL NO LESS THAN 24 HRS PRIOR TO THE MEETING COMMENCING.
3. A VIDEO RECORDING OF THE MEETING WILL BE POSTED ON THE COUNTY COUNCIL WEBSITE (WWW.UMCC.NSW.GOV.AU) AS SOON AS PRACTICAL AFTER THE MEETING IS COMPLETED

BUSINESS AGENDA

**FOR THE ORDINARY MEETING OF THE UPPER MACQUARIE COUNTY COUNCIL
TO BE HELD ON FRIDAY 13TH MAY 2022**

1. MEETING COMMENCES @ 2.30 PM

2. ACKNOWLEDGEMENT OF COUNTRY

* COUNCIL ACKNOWLEDGES THE TRADITIONAL CUSTODIANS OF THE LANDS WHERE WE WORK AND LIVE. COUNCIL CELEBRATES THE DIVERSITY OF ABORIGINAL PEOPLES AND THEIR ONGOING CULTURES AND CONNECTIONS TO THE LANDS AND WATERS OF THE NSW CENTRAL TABLELANDS.

3. RECORDING OF MEETING

MEMBERS AND THE PUBLIC ARE ADVISED THAT THE PROCEEDINGS OF THIS MEETING (OTHER THAN ANY CONFIDENTIAL MATTERS) WILL BE RECORDED AND MADE PUBLICALLY AVAILABLE ON THE COUNCIL WEBSITE, AND PERSONS ATTENDING THE MEETING SHOULD REFRAIN FROM MAKING ANY DEFAMATORY STATEMENTS.

MEMBERS MAY ATTEND MEETINGS WITH THE APPROVAL OF COUNCIL. A REQUEST BY A MEMBER FOR APPROVAL TO ATTEND A MEETING BY AUDIO-VISUAL LINK MUST BE MADE IN WRITING TO THE GENERAL MANAGER PRIOR TO THE MEETING IN QUESTION AND MUST PROVIDE REASONS WHY THE COUNCILLOR WILL BE PREVENTED FROM ATTENDING THE MEETING IN PERSON.

[REQUESTS TO BE PUT TO COUNCIL]

4. APOLOGIES

5. CONFIRMATION OF MINUTES

6. DISCLOSURE OF INTEREST

7. MANAGEMENT REPORT

8. NOTICE OF MOTION

9. COUNTY CHAIRMAN'S REPORT

10. CONFIDENTIAL MATTERS

*** MOTION:**

- A. Council note that in accordance with Section 9(2A) of the Local Government Act (1993) the General Manager is of the opinion that business on the agenda designated 'confidential' and listed in the following **Table 1** is of a kind referred to in Section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public. AND FURTHER in accordance with Section 10B(1) of the Act it is considered that discussion of the business in open meeting would on balance be contrary to the public interest.

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL
TO BE HELD ON FRIDAY 13TH MAY 2022

- B. Council resolve into closed Confidential Committee of the Whole Council to consider business identified as confidential, together with any confidential late reports tabled at the meeting.
- C. Pursuant to section 10A(1)&(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) of the Act.
- D. Correspondence and reports relevant to the subject business be withheld from access.
- E. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee of the Whole Council.

Table 1

REPORT	SUBJECT	REASON FOR CONFIDENTIALITY [SECTION OF THE ACT]
COUNTY CHAIRMAN'S REPORT 1	Recruitment of General Manager	(Section 10A (2)(c) Which parts of meeting can be closed to the public - information that would, if disclosed, personnel matters concerning particular individuals (other than councillors)
ITEM 8	Biosecurity Risk Register	Section 10A (2)(e) information that would if disclosed prejudice the maintenance of law (inc Privacy and Personal Information Act)

11. RESOLVE INTO OPEN COUNCIL

*** MOTION:**

That Council moves into the open session of the Council Meeting.

12. REPORT OF THE COMMITTEE OF THE WHOLE COUNCIL

*** MOTION:**

*That the Recommendations of the Committee of the Whole Council be adopted. **CLOSE OF MEETING***

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL
TO BE HELD ON FRIDAY 13TH MAY 2022

CONFIRMATION OF MINUTES
Upper Macquarie County Council

Minutes of the **Ordinary Meeting** of the Upper Macquarie County Council held at the Upper Macquarie County Council Chambers, 7 Lee Street, Kelso, NSW on **Friday 11th February 2022**.

Meeting commencement

The General Manager declared the meeting open at 2.30pm

ATTENDANCE

The Council Members were present:

Cr. A. McKibbin
Cr. B. Reynolds
Cr. S. Lesslie
Cr. B. Fry
Cr. C. O'Connor
Cr. A. Ewin
Cr. A. Smith

The following Council Staff attended:

Acting General Manager, Lisa Monardo
Chief Weeds Biosecurity Officer, Chris Jackson

OATH OR AFFIRMATION BY MEMBERS

The following members took either an oath or affirmation.

Member Andrew Smith

APOLOGIES

Moved: Member Cr. Lesslie

Seconded: Member Cr. Fry

Member Cr. Bruce Watt was an apology for this meeting.

Resolved in the affirmative.

CONFIRMATION OF MINUTES

Confirmation of Minutes

Moved: Member Cr. Lesslie

Seconded: Member Cr. Ewin

Certificate

This is page 1 of 7 pages of the Minutes to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2022.

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

TO BE HELD ON FRIDAY 13TH MAY 2022

The minutes of previous Council meetings listed below are confirmed with some minor corrections.

- *Minutes – Ordinary Meeting of upper Macquarie County Council held on the 11th February 2022*

Resolved in the affirmative.

DISCLOSURES OF INTEREST

Moved: Member Cr. Fry
Seconded: Member Cr. O'Connor

Nil Disclosures received.

Resolved in the affirmative.

ITEM 1. COUNTY COUNCIL MEETING SCHEDULE 2022

Moved: Member Cr. Fry
Seconded: Member Cr. O'Connor
Council

1. Notes the changes to the proposed meeting schedule.
2. Adopt the proposed meeting schedule.

Date:	Time	Meeting & Location:
22 nd April 2022	12.00pm & 2.30pm	Workshop and Ordinary Council Meeting
13 th May 2022	2.30pm	Ordinary Council Meeting
17 th June 2022	2.30pm	Ordinary Council Meeting (Oberon)
12 th August 2022	2.30pm	Ordinary Council Meeting
16 th September 2022	12.00pm	Workshop
21 st October 2022	2.30pm	Ordinary Council Meeting (Blayney)
18 th November 2022	2.30pm	Ordinary Council Meeting (Lithgow)
16 th December 2022	2.30pm	Ordinary Council Meeting

Resolved in the affirmative.

ITEM 2. STATEMENT OF INVESTMENTS AS AT 31ST MARCH 2022

Moved : Member Cr. Reynolds
Seconded : Member Cr. Smith

That Council notes the Statement of Investments Report as of 31st March 2022.

Resolved in the affirmative.

Certificate

This is page 2 of 5 pages of the Minutes to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2022.

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

TO BE HELD ON FRIDAY 13TH MAY 2022

ITEM 3. PROPOSED ASSOCIATE MEMBERSHIP OF CENTRAL NSW JOINT ORGANISATION

Moved Member Cr. Fry
Seconded Member Cr. O'Connor

Council formally requests of the Central NSW Joint Organisation Board to join the Central NSW Joint Organisation as an associate member

Resolved in the affirmative.

ITEM 4. PROSECUTION FUND

Moved Member Cr. Fry
Seconded Member Cr. Smith

The Council note the report on the latest information on forming a State Biosecurity Prosecution Fund.

Resolved in the affirmative.

ITEM 5. ROADSIDE SPRAYING PROGRAM 2021/2022 UPDATE

Moved: Member Cr. O'Connor
Seconded: Member Cr. Ewin

Council notes the report on the roadside spraying program 2021/2022.

Resolved in the affirmative.

ITEM 6. PENALTY INFRINGEMENT NOTICES ISSUED

Moved: Member Cr. Reynolds
Seconded: Member Cr. O'Connor

Council notes the report on the PIN status update.

Resolved in the affirmative.

RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE COUNCIL TO DEAL WITH CONFIDENTIAL REPORTS

Moved: Member Cr. Reynolds
Seconded: Member Cr. O'Connor

- a. Council notes that in accordance with Section 9(2A) of the Local Government Act (1993) the General Manager is of the opinion that business on the agenda designated "confidential" and listed in the flowing Table 1 is of a kind referred to in Section 10A (2) of the Act and should be dealt with in a part of the meeting closed to the media and public. AND FURTHER in accordance with Section 10B (1) of the Act it is considered that discussion of the business in open meeting would on balance be contrary to the public interest.

Certificate

This is page 3 of 5 pages of the Minutes to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2022.

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

TO BE HELD ON FRIDAY 13TH MAY 2022

- b. Council resolves into closed Confidential Committee of the Whole Council to consider business identified as confidential under the provisions of section 10A(2) of the Act.
- c. Pursuant to section 10A (1) & (3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) of the Act.
- d. Correspondence and reports relevant to the subject business be withheld from access.
- e. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee of the Whole Council.

Report	Subject	Reason for Confidentiality [Section of the Act]
County Chairman's Report 1	Recruitment of General Manager	Section 10A(2)(c) of the Local Government Act 1993 which parts of meeting can be closed to the public - information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business relates.
County Chairman's Report 2	Prosecution Cases	Section 10A(2)(e) information that would if disclosed prejudice the maintenance of law (inc. Privacy and Personal Information Act)
Item 7	Public Authorities Weed Biosecurity Compliance	Section 10A(2)(e) information that would if disclosed prejudice the maintenance of law (inc. Privacy and Personal Information Act)
Item 12	Biosecurity Risk Register	Section 10A (2)(e) information that would if disclosed prejudice the maintenance of law (inc Privacy and Personal Information Act)

Resolved in the affirmative.

RESOLVE INTO OPEN COUNCIL

Moved: Member Cr. Fry

Seconded: Member Cr. Ewin

That Council move into open session of the Council Meeting.

Resolved in the affirmative.

Certificate

This is page 4 of 5 pages of the Minutes to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2022.

**ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL
TO BE HELD ON FRIDAY 13TH MAY 2022**

**REPORT OF THE CONFIDENTIAL COMMITTEE OF THE WHOLE
COUNCIL**

Moved Member Cr. Fry
Seconded Member Cr. Lesslie

Committee Recommendation

COUNTY CHAIRMAN'S REPORT 1 – GENERAL MANAGER RECRUITMENT

That

1. the Report on Process and Outcome of the Recruitment Process and the interviews conducted for the position of General Manager of Upper Macquarie County Council be received and noted.
2. That the decision on the appointment of the General Manager be deferred for a period of 3 weeks for further consideration by the recruitment panel with a potential candidate being recommended to the May meeting.
3. That Council maintain the confidentiality of the documents and considerations in respect of the GM Recruitment Process.

COUNTY CHAIRMAN'S REPORT 2 – PROSECUTION CASES

Council notes the report on the prosecution cases.

ITEM 7. PUBLIC AUTHORITIES – WEED BIOSECURITY COMPLIANCE

Note the report on Public Authorities weed biosecurity compliance.

ITEM 8. BIOSECURITY RISK REGISTER

The report be noted

Resolved in the affirmative.

CLOSE OF MEETING

The Chairman declared the meeting closed at 4.15pm

Certificate

This is page 5 of 5 pages of the Minutes to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2022.

THE START OF NEW BUSINESS FOR THIS MEETING COMMENCES HERE

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

TO BE HELD ON FRIDAY 13TH MAY 2022

DISCLOSURE OF INTERESTS:

STATEMENT OF ETHICAL OBLIGATIONS

(3.23 of the Code of Meeting Practice)

Members are reminded of their oath or affirmation under S.233A Local Government Act 1993.

Oath

"I, [*name of councillor*] swear that I will undertake the duties of the office of councillor in the best interests of the people of [*name of council area*] and the [*name of council*] and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment"

Affirmation

"I [*name of councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of [*name of council area*] and the [*name of council*] and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment."

Recommendation:

That:

1. Council Members are reminded of their obligations under Council's Code of Conduct to disclose and appropriately manager conflicts of interest.
2. If any member has any declaration of interests, they should do so now.
3. Note any Disclosures of Interest made.

Certificate

This is page 1 of 1 of the Disclosures of Interest to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2021.

**ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL
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PRESENTATIONS:

No presentations have been arranged in accordance with Council's Code of Meeting Practice.

Certificate

This is page 1 of 1 of the Presentations to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2021.

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

TO BE HELD ON FRIDAY 13TH MAY 2022

MANAGEMENT REPORTS:

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ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

TO BE HELD ON FRIDAY 13TH MAY 2022

ITEM 1. COUNTY COUNCIL MEETING SCHEDULE FOR 2022

PURPOSE:

Update the Council Meeting schedule for calendar year 2022.

RECOMMENDATION:

Council

1. Adopt the proposed meeting schedule.

POSITION:

The proposed Upper Macquarie County Council meeting schedule for the calendar year 2022 is provided below:

Date:	Time	Meeting & Location:
13 th May 2022	2.30pm	Ordinary Council Meeting
17 th June 2022	2.30pm	Ordinary Council Meeting (Oberon)
12 th August 2022	2.30pm	Ordinary Council Meeting
16 th September 2022	12.00pm	Workshop
21 st October 2022	2.30pm	Ordinary Council Meeting (Blayney)
18 th November 2022	2.30pm	Ordinary Council Meeting (Lithgow)
16 th December 2022	2.30pm	Ordinary Council Meeting

The Meeting Schedule may be amended by resolution of the Council from time to time and Extraordinarily Council Meetings may be held in addition to the Schedule set out.

All of the council meeting dates, venues and public access issues are subject to availability as well as prevailing COVID-19 related Public Health Order terms and conditions. The schedule may be amended at any time by Council resolution.

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This is page 2 of 19 of the Management Reports to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2021.

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL
TO BE HELD ON FRIDAY 13TH MAY 2022

ITEM 2 STATEMENT OF INVESTMENTS AS AT 30TH APRIL 2022

PURPOSE:

Provided for Information. A report prepared in compliance with Clause 212 of the Local Government (General) Regulation 2005 – setting out current details of all moneys that Council has invested under Section 625 of the Local Government Act (1993) (the Act).

RECOMMENDATION:

Council notes the Statement of Investments Report as of 30th April 2022.

INVESTMENT POSITION:

On 30th April 2022, Council's total funds invested under Section 625 of the Local Government Act 1993 amounted to \$1.6M of which \$249K is currently in a Business Cash Account for near-term operational purposes. There is an amount of \$846K that is currently held as restricted reserves.

Further details regarding *investment funds* are provided in **Table 1** and the funds listed therein have been reconciled with Council's general ledger and bank statements.

The graph included as **Table 2** shows the quarterly change in investments for the last year compared to the relevant portion of the investment funds that are restricted assets.

Westpac Banking Corporation's credit rating from lead rating agencies are shown **Table 3** - as last advised.

The General Manager hereby certifies that all investment funds on 30th April 2022 were invested in compliance with the current (2011) *Ministerial Investment Order* made under Section 625 of the Act. All investment funds are at this time held in a 31-day Notice Saver Account with Westpac Banking Corporation.

Certificate

This is page 3 of 19 of the Management Reports to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2021.

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

TO BE HELD ON FRIDAY 13TH MAY 2022

OTHER FUNDS:

In addition to the investment funds set out in this report, on the reporting date Council had a further \$249K of cash held in the consolidated account for day-to-day operating purposes. The graph included as **Table 4** shows the applicable consolidated 'investment and other funds' position. This information is provided at the Councils request and does not form part of the statutory report.

FINANCIAL IMPLICATIONS:

Pursuant to section 625(2) of (the Act) the Minister issued a revised *Investment Order* by way of the NSW Government Gazette in February 2011. That order requires a County Council to only invest money in a specific range of investments and in Australian currency.

Investment funds are the cash funds held by council - other than those required for operational purposes held in the consolidated account established under Clause 204 of the Local Government (General) Regulation.

Council obtains funds through a number of sources to facilitate its operations. Funds prior to utilisation are maintained in short-term investments, so as to ensure a suitable business cash flow, funds security, and a modest return on investment.

Since January 2021, deposit investment interest rates for 'cash', 'on-hold' and 'on-notice' – have been 0.01%, 0.25%, and 0.05% respectively. Revenue risk issues associated with investment interest rates and investment balances are dealt with in each Quarterly Budget Review Statement.

It should also be noted that this report is prepared on a cash basis – not an accrual basis – and hence does not make any allowance for outstanding credit or debt obligations, nor does it highlight any amounts that have been released from restricted reserves and not yet spent or otherwise committed.

TABLE 1 - UMCC INVESTMENT SCHEDULE – ON 31ST MARCH 2021

Westpac Business 31 Day Notice Account & Business Cash Account			
Rate	Amount	Term	Due Date
0.25%	\$ 1,350,000	No set term	No due date
0.01%	\$ 249,000	Cash Operating Reserve	N/A
TOTAL	\$ 1,599,000	Balance on Reporting Date.	

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ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL
TO BE HELD ON FRIDAY 13TH MAY 2022

TABLE 2 - CASH ALLOCATION SCHEDULE – ON 31st March 2022

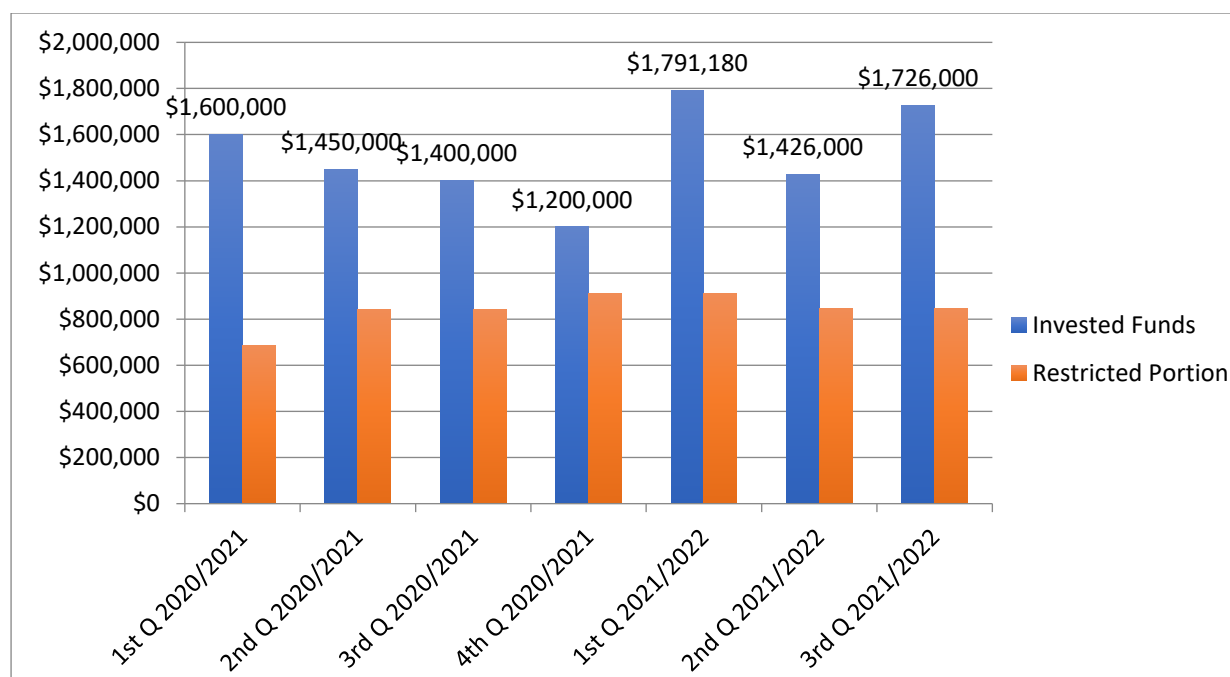


TABLE 3 - WESTPAC BANKING CORPORATION - CREDIT RATINGS

(According to WBC 2021 Interim Report):

<u>Agency</u>	<u>Short term</u>	<u>Long term</u>	<u>Outlook</u>
<i>Fitch Ratings</i>	<i>F1</i>	<i>A+</i>	<i>Negative</i>
<i>Moody's Investors Service</i>	<i>P-1</i>	<i>Aa3</i>	<i>Stable</i>
<i>Standard & Poor's Global Ratings</i>	<i>A-1+</i>	<i>AA-</i>	<i>Negative</i>

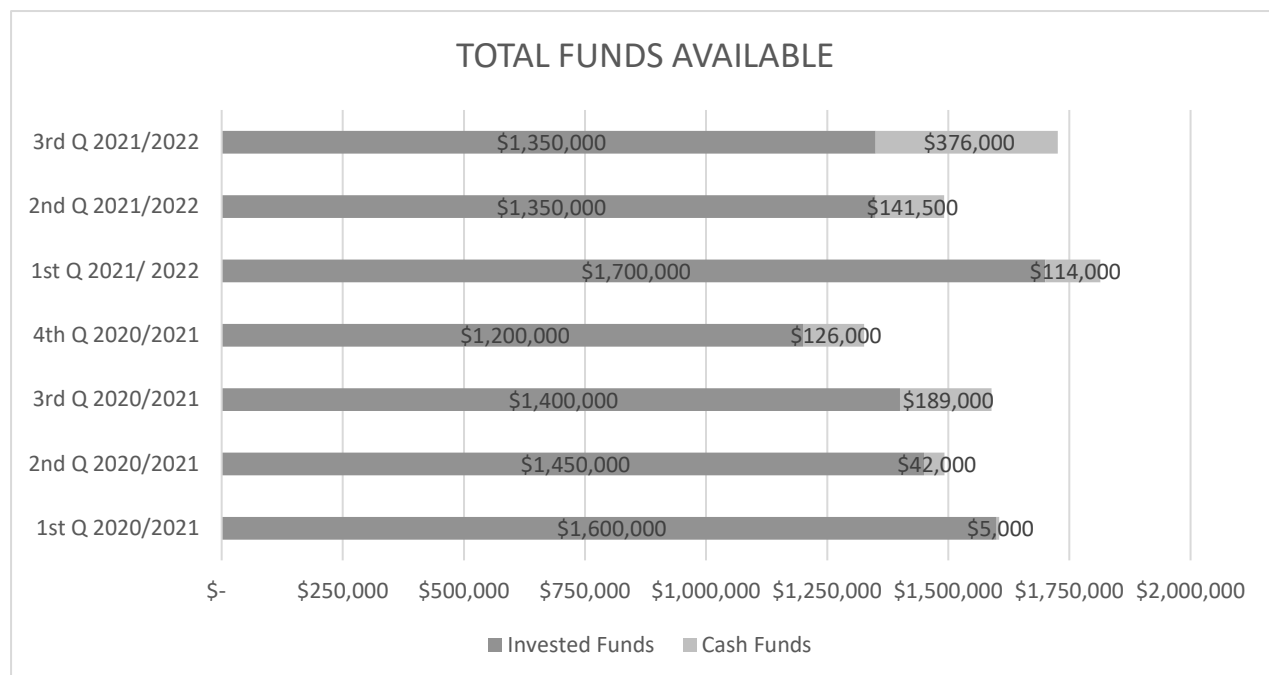
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ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

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TABLE 4 – INVESTMENT FUNDS PLUS OTHER FUNDS ON 31ST MARCH 2022



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ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

TO BE HELD ON FRIDAY 13TH MAY 2022

ITEM 3 INVESTMENT POLICY 2022

PURPOSE:

Council has created an Investment Policy to aid in maximising revenue raised from interest on cash held by Council.

RECOMMENDATION:

Council agrees to place the policy on public exhibition for 28 days. If after 28 days on public exhibition, there is no feedback, that it becomes policy.

INFORMATION:

The proposed Investment Policy is created in accordance with Section 23A of the Local Government Act 1993. **23A Departmental Chief Executive's guidelines**

1. "For the purposes of this Act, the Departmental Chief Executive may from time to time prepare, adopt or vary guidelines relating to the exercise by a council of any of its functions.
2. The Departmental Chief Executive may only prepare, adopt or vary guidelines relating to the exercise by a council of functions conferred or imposed on the council by or under any Act or law that is not administered by or the responsibility of the Department of Local Government if the Departmental Chief Executive has first obtained the concurrence of the Minister administering or responsible for the administration of the other Act or law.
3. A council must take any relevant guidelines issued under this section into consideration before exercising any of its functions.
4. The guidelines for the time being in force are to be made available to councils on request and, on payment of such fee (if any) as the Departmental Chief Executive may determine, to any interested person."

Department of Premier and Cabinet – Division of Local Government Investment Policy Guidelines are annexed to this business paper. These guidelines are to apply to all general purpose and special purpose councils in New South Wales. They are issued under section 23A of the *Local Government Act 1993* (the Act). The objectives of the guidelines are to:

- assist councils in investing funds in a prudent and appropriate manner
- outline legislation associated with the investment of surplus funds
- assist councils in preparing a suitable investment policy
- outline key issues when investing funds
- define duties and obligations of the council and council officers
- outline requirements for internal control procedures
- establish proper reporting and monitoring procedures.

The purpose of the Investment Policy is a governing document that guides the investment process. It should communicate the council's

- investment philosophy

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This is page 7 of 19 of the Management Reports to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2021.

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

TO BE HELD ON FRIDAY 13TH MAY 2022

- overall risk philosophy
- investment objectives and expectations
- identify the roles for those involved in the investment process, and
- detail the requirements for compliance with the policy's goals and procedures.

FINANCIAL IMPLICATIONS:

Increased revenue generated from invested cash.

END.

Certificate

This is page 8 of 19 of the Management Reports to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2021.

ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

TO BE HELD ON FRIDAY 13TH MAY 2022

ITEM 4 3RD QUARTERLY BUDGET REVIEW STATEMENT

PURPOSE:

Present the 3rd Quarterly Budget Review Statement for the financial year 2021/2022.

RECOMMENDATION:

Council notes the 3rd Quarterly Budget Review Statement for the financial year 2021/2022.

BACKGROUND:

Clause 203(1) of the Local Government (General) Regulation (2005) requires the General Manager as Council's responsible accounting officer to prepare and submit a quarterly budget review statement (QBRS) to the governing body of council.

The QBRS presents a summary of council's financial position at the end of each quarter. It is the mechanism whereby Members and the community are informed of council's progress against the annual operational plan (original budget) and the last revised budget along with recommended changes and reasons for major variances.

POSITION:

The County Council QBRS is prepared in accordance with the requirements of the Regulations as applicable – and for 2021/2022 is presented on a consolidated accrual basis to reflect the four program areas that combined make up the single purpose 'weed biosecurity' nature of the business

The minimum requirements for the QBRS are set out in the Code of Accounting Practice and Financial Reporting and form part of the legislative framework in accordance with clause 203(3) of the Local Government (General) Regulations (2005).

The Quarterly Budget Review Statement for the 9-month budget period ending 31st March 2022 is provided as an attachment.

BUDGET REVIEW STATEMENT:

The net operating result of the 3rd Quarter is in deficit YTD ~-\$38K compared to a budgeted deficit position at this time of ~-\$135K. The budget variations are summarised as follows:

REVENUE:

- The Autumn aerial spraying program had not yet been charged out.
- The Roadside Weed Control Program is tracking per budget
- The Biosecurity Compliance Program is tracking per budget
- The Business Management Program has increased slightly due to more PINs issued

EXPENDITURE:

- Expenditure had already begun on the Aerial Spraying program
- The Aerial spraying program had not yet been finished

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ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL

TO BE HELD ON FRIDAY 13TH MAY 2022

- Significant cost savings on not charging out wages towards a Biosecurity Administration Manager. Further to this, prosecution costs have also not yet been charged out.
- Reduced member costs and the extra allocation on assistant services for the Acting General Manager has not yet been expended.

FINANCIAL STATEMENT:

As General Manager and the Responsible Accounting Officer for Upper Macquarie County Council it is my opinion that the 3rd Quarterly Budget Review Statement for Upper Macquarie County Council for the quarter ended 31/03/2022 indicates that Council's projected financial position at 30/06/2022 will see a loss at year end, having regard to the projected estimates of income and expenditure, the adjustments proposed, and the original budgeted income and expenditure.

END.

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ORDINARY MEETING OF UPPER MACQUARIE COUNTY COUNCIL
TO BE HELD ON FRIDAY 13TH MAY 2022

ITEM 5 ROADSIDE SPRAYING PROGRAM 2021/2022 UPDATE

PURPOSE:

To inform Council as to the completed status of the roadside spraying program for 2021/2022.

RECOMMENDATION:

1. Council notes the report on the roadside spraying program 2021/2022.
2. Council provides a report to each constituent Council's on their roadside spraying program for 2021/2022.

INFORMATION:

Council	Original Roadside Funding	Proportion of \$20,000 from Retained Earnings	Proportion of \$80,000 from Retained Earnings	Totals	Percentage of total
Blayney	\$18,890.00	\$2,847.07	\$11,388.27	\$33,125.33	14%
Lithgow	\$27,670.00	\$4,170.37	\$16,681.49	\$48,521.86	21%
Oberon	\$27,169.00	\$4,094.86	\$16,379.45	\$47,643.31	20%
Bathurst	\$58,969.00	\$8,887.70	\$35,550.80	\$103,407.50	44%
Totals	\$132,698.00	\$20,000.00	\$80,000.00	\$232,698.00	100%

The following tables lists the roads that have been treated in each constituent council area:

Blayney Council have now exhausted all their funding for the 2021/2022 roadside program.

Blayney Road Name	Length (km)
Caloola Road	4.3
Dungeon Road	7.0
Duttons Lane	1.0
Eucalyptus Close	0.7
Fardells Lane	3.5
Greghamstown Road	5.7
Hobbys Yards Cemertry Road	0.5
Hobbys Yards Road : Martha Street - Sawyer St	14.6
Hobbys Yards Road : Sawyer St - End	13.4
Kings Plains Road	5.2
Millthorpe Road	11.5
Moorilda Road	11.2
Mount Macquarie Road	9.3
Neville Road	17.6
Newbridge Road	15.0
Ovington Lane	0.9
Spring Terrace Road	3.4
Three Brothers Road	12.9
Village Road	9.6
Wimbledon Road	6.5

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Total Km	153.7
-----------------	--------------

Lithgow Council have now exhausted all their funding the 2021/2022 roadside program.

Lithgow Road Name	Length (km)
Blackbutt Mt Road	1.1
Canobla Avenue, Glen Davis	1.3684
Carsons Siding Road (MR531), Cullen Bullen	1.57
Castlereagh Highway	49.8
Cheethams Flat Road, Rydal	2.6571
Coach Road, Rydal	2.5048
Cullenbenbong Road, Ganbenang	11.2407
Cuthill Road, Sodwalls	4.8502
Dowdells Road, Hampton	1.1782
Excelsior Road, Round Swamp	2.228
Glen Alice Road, Glen Alice	33.9171
Glen Davis Road, Glen Davis	34.3272
Jerrys Meadow Road, Sodwalls	9.4842
Market Street, Rydal	0.4455
Marsden Swamp Road, Lowther	10.9001
McDonalds Hole Road, Round Swamp	0.8
Mount Horrible Road, Palmers Oakey	7.6917
Mutton Falls / Hazelgrove Lane, Tarana	1.189
Old Bathurst Road, South Bowenfels	2.7435
Pipers Flat Road (MR531), Wallerawang	9.9175
Portland / Cullen Bullen Road (MR531), Portland	7.351
Range Road, Meadow Flat	10.4454
Red Hill Road, Upper Turon	7.8081
Sir Thomas Mitchell Drive, South Bowenfels	4.175
State Mine Gully Road	2.7
Sunny Corner Road	3.9
Thompsons Creek Road, Portland	6.7239
Wattlemount Road, Portland	5.2811
Total kms	238.2977

Oberon Council have now exhausted all their funding the 2021/2022 roadside program.

Road Name	Length (km)
DOG ROCKS RD.	23.0
O'CONNELL RD.	26.2
SEWELLS CREEK RD.	23.0
SLOGGETTS RD.	6.5
BEACONSFIELD RD.	38.5
BUTTERFACTORY LN.	2.2
FELLED TIMBER RD.	5.2

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LAWRENCES RD.	1.0
MOZART RD.	9.2
PURDONS LN.	7.6
SHOOTERS HILL RD.	27.0
SIMMONS RD.	0.3
TODDS RD.	2.5
JUNCTION RD.	4.7
MT. WERONG RD.	19.0
ABERCROMBIE RD.	71.5
Total kms	267.4

Bathurst Council have now exhausted all their funding the 2021/2022 roadside program.

Road Name	Length (km)
Arrow Lane	0.8
Back Swamp Rd	3.8
Bidgeribbin Rd	3.4
Box Ridge Rd	17.4
Brewongle Lane	7.6
Bridle Track	52.2
Caloola Rd	3.3
Clear Creek Rd	6.2
Common Rd	2.0
Crudine Rd	6.4
Curragh Rd	16.7
Dog Rocks Rd	1.8
Dunkeld Rd	1.6
James White Drive	2.6
Killongbutta Rd	7.6
Lachlan Rd	15.4
Lagoon Rd	33.0
laffing waters Ln	3.3
Limekilns Rd	38.9
Marys Lane	1.1
McGregors Lane	2.5
Mid Western Hwy (Blayney)	21.9
Mitchell Hwy (Orange)	25.0
Montavella Road	1.9
Mount Rankin Rd	5.5
Oakey Creek Rd	1.6
O'Connell Rd	14.9
Ophir Rd	26.1
O'Sheas Rd	1.1
Pine Ridge Rd	3.1
Pymonts Lane	4.9

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Red Hill Rd	13.8
Redbank Rd	11.3
Ridge Rd	2.1
River Rd	2.9
Rockley Rd	23.3
Ryans Rd	5.6
Sherwood Rd	2.0
Sofala Rd	40.7
Solitary Lane	0.4
Sunny Corner Rd	13.2
Turondale Rd	34.0
Upper Turon Rd	8.9
West Mitchell Rd	3.6
Wests Lane	1.5
Williams Lane	0.6
Willow Tree Lane	8.1
Winburndale Dam Rd	1.3
Yetholme Dr	5.2
Total	511.8

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ITEM 6 PECUNIARY INTEREST DISCLOSURE FORMS

PURPOSE:

To table all completed Member and nominated Council staff Pecuniary Interest Disclosure Forms.

RECOMMENDATION:

Council notes the pecuniary interest disclosure forms that were tabled at this meeting 13th May 2022.

INFORMATION:

Under the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct), certain council officials are required to disclose their personal interests in publicly available returns of interests.

You must complete and lodge your return of interest in accordance with the requirements in the Model Code of Conduct.

You must submit a return of interests within three months of being elected or becoming a designated person and submit a new return annually (within three months of the start of each financial year).

If, at any time, you become aware of any new interests that need to be disclosed, you must submit a new return within three months of becoming aware of the interests.

Complaints about breaches of these requirements are to be referred to the Office of Local Government (OLG) and may result in disciplinary action by the council, the Departmental Chief Executive, or the NSW Civil and Administrative Tribunal.

END.

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ITEM 7. BUSINESS ACTIVITY STRATEGIC PLAN 2022/2023-2032/2033, DELIVERY PROGRAM 2022/2023-2026/2027 & OPERATIONAL PLAN 2022/2023

PURPOSE:

Update Council's Business Activity Strategic Plan 2022/2023 -2032/2033, Delivery Program 2022/2023-2026/2027 & Operational Plan 2022/2023.

RESOLUTION:

Council:

1. Authorise the Acting General Manager to make any changes as mentioned by Members at this meeting prior to placing either of these documents on public exhibition.
2. Exhibit the Draft Business Activity Strategic Plan 2022/2023-2032/2033 to the public for 28 days.
3. Exhibit the Draft Delivery Program 2022/2023-2026/2027 & Operational Plan 2022/2023 to the public for 28 days.

INFORMATION:

Local Government (General) Regulation 2021

Division 8 County councils

218 Application of planning and reporting provisions to county councils

Part 2 (Strategic planning) of Chapter 13 of the Act applies to county councils with the following exceptions and modifications—

- (a) section 402 (Community strategic plan) does not apply to county councils,
- (b) each county council is required to have a business activity strategic plan as provided by section 219,
- (c) a reference in a provision of that Part to a community strategic plan is (in the application of the provision to and in respect of a county council) to be read as a reference to a business activity strategic plan.

219 Business activity strategic plan of county council

(1) A business activity strategic plan is a plan developed and endorsed by a county council that—

- (a) identifies the main business activity priorities of the council covering a period of at least 10 years from when the plan is endorsed, and
- (b) establishes strategic objectives together with strategies for achieving those objectives, and
- (c) has been developed having due regard to the community strategic plans of the county council's constituent councils and in consultation with those councils.

(2) Following an ordinary election of councillors for the constituent councils of a county council, the county council must review the business activity strategic plan before 30 June following the election. The council may endorse the existing plan,

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endorse amendments to the existing plan or develop and endorse a new business activity strategic plan, as appropriate to ensure that the council has a business activity strategic plan covering at least the next 10 years.

(3) Within 28 days after a business activity strategic plan is endorsed, the council must post a copy of the plan on the council's website and provide a copy to the Secretary. A copy of a business activity strategic plan may be provided to the Secretary by notifying the Minister of the appropriate URL link to access the plan on the council's website.

Local Government Act 1993

Division 3 The councillors –

S.232 The role of a councillor

(1) The role of a councillor is as follows...

(c) to participate in the development of the integrated planning and reporting framework,

S.404 Delivery program -

(1) A council must have a program (called its **delivery program**) detailing the principal activities to be undertaken by the council to perform its functions (including implementing the strategies set out in the community strategic plan) within the resources available under the resourcing strategy.

(2) The council must establish a new delivery program after each ordinary election of councillors to cover the principal activities of the council for the 4-year period commencing on 1 July following the election.

S.405 Operational plan - A council must have a plan (called its **operational plan**) that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.

To meet Council's statutory obligations as mentioned above, Council will now review the annexed Draft BASP and Delivery Program/Operational Plan, make any appropriate changes and then place on public exhibition for 28 days.

END.

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ITEM 8. PAYMENT OF SUPERANNUATION CONTRIBUTIONS FOR COUNTY COUNCILLORS

Purpose

Following an amendment to the Local Government Act 1993 during 2021, County Councils may elect to make Member Councillor contributions to a nominated superannuation account from 1 July 2022. The making of superannuation payments for Councillors is optional and is at the discretion of Council.

Recommendation

That Council:

1. Receive and note the report provided on the Payment of Superannuation Contribution for councillors; and
2. Commence making a payment (a superannuation contribution payment) as a contribution to a superannuation account nominated by a member councillor who elects to participate, starting from the financial year commencing 1 July 2022.

Information

The NSW Office of Local Government issued Circular 22-04 on 15 March 2022, regarding the payment of Councillor superannuation.

To exercise the option of making superannuation contribution payments for Councillors, it must be resolved at an open meeting of Council as to whether Council makes superannuation payments for Councillors.

Should the Council resolve to make superannuation contribution payments for its Councillors, the amount of the payment is to be the amount that a council would have been required to contribute under the Commonwealth Superannuation Guarantee (Administration) Act 1992 as superannuation if the Councillors were employees of the Council.

As of 1 July 2022, the superannuation guarantee rate is 10.5 per cent. This will increase each year by 0.5 per cent until July 2025 when it reaches 12 per cent.

This superannuation contribution will be paid at the same intervals as the annual Councillor fee (monthly in arrears).

To receive a superannuation contribution payment, each Councillor will be required to nominate a superannuation account for the payment before 30 June 2022. The superannuation account nominated by each Councillor must be an account for superannuation of retirement benefits from a scheme or fund to which the Commonwealth Superannuation Guarantee (Administration) Act applies.

Should a Councillor fail to provide an eligible superannuation account prior to the end of the month that the payment is due, superannuation will not be paid in accordance with the guidelines contained in the NSW Office of Local Government circular.

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Individual Councillors may opt out of receiving superannuation contribution payments or may opt to receive reduced payments. Councillors must make this request in writing.

Superannuation payments will not be made for Councillors during any period in which they are suspended from their civic office or if their right to be paid any fee, other remuneration or expense, is suspended under the Act or during any period they are not entitled to receive their fee under Section 254A of the Local Government Act (1993) due to absence.

The amount of the superannuation expense will be calculated annually based on the determinations of the NSW Local Government Remuneration Tribunal when they release their annual determination, usually in April each year.

Financial implications

The exercise of this option for the payment of superannuation to all Member Councillors will increase elected member expenses by approximately \$4,193 in the 2022/2023 financial year, with an ongoing commitment each year thereafter, and has been included in the draft budget.

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NOTICE OF MOTION 1

That the General Manager provide a plan to the County Council members before June 30th 2022 on how the County Council aims to achieve its Weed Action Program inspection targets for 2022-23.

Member Cr. Bruce Reynolds

Certificate

This is page 1 of 1 of the Notice of Motion to the Ordinary Meeting of the Upper Macquarie County Council to be held at the County Council Chambers, KELSO on Friday 22nd April 2021.

CONFIDENTIAL BUSINESS FOR THIS MEETING COMMENCES HERE.

THE 2 CONFIDENTIAL BUSINESS ITEMS are

- County Chairman's Report 1 General Manager Recruitment
- Biosecurity Risk Register

These reports have been CIRCULATED SEPARATELY.

UPPER MACQUARIE COUNTY COUNCIL

3RD QUARTERLY BUDGET REVIEW STATEMENT

For the Period 1st July 2021 to 31st March 2022.

This report has been prepared in accordance with the requirements of Clause 203 of the NSW Local Government (General) Regulation (2005)

UPPER MACQUARIE COUNTY COUNCIL

EXECUTIVE SUMMARY

The Upper Macquarie County Council Quarterly Budget Review Statement (QBRS) is prepared on a consolidated accrual basis to reflect the four program areas that combined make up the single purpose 'weed biosecurity' nature of the business.

The QBRS presents a progressive summary of council's financial position at the end of each quarter. It is the mechanism whereby Council Members and the community are informed of council's progress against the annual operational plan (original budget) and the last revised budget along with recommended changes and reasons for major variances.

When the budget was adopted in June 2021, Council was aware of the recent and emerging unusual conditions that posed risks in relation to making adherence to the budget by end-of-year somewhat difficult. In the previous year the region was just starting to recover from recent years drought and bushfires and had already entered the early stages of a highly unpredictable pandemic situation. In these circumstances, and with the pandemic building uncertainty, the Council deliberately prepared a 2021 2022 budget that was realistic while also modestly ambitious.

So far while there have been no business activities cease and no major staff lost-time due to pandemic impacts – there has been productivity losses and lost-time in terms of responsiveness to biosecurity issues due to the impact of recent extended pandemic related 'lock-down' and social distance restrictions.

Overall, the budget position year to date and projections to year-end are satisfactory at this stage with no unresolvable impacts on cash and investments or implementation expected on the Councils core functions associated with the operational plan.

“As General Manager and the Responsible Accounting Officer for Upper Macquarie County Council it is my opinion that the 3rd Quarterly Budget Review Statement for Upper Macquarie County Council for the quarter ended 31/03/2022 indicates that Council's projected financial position at 30/06/2022 will see a loss at year end, having regard to the projected estimates of income and expenditure, the adjustments proposed, and the original budgeted income and expenditure.”

Signed:

Date: 31st March 2022

Lisa Monardo
Acting General Manager
Responsible Accounting Officer,
Upper Macquarie County Council

UPPER MACQUARIE COUNTY COUNCIL

Table 1

Upper Macquarie County Council 2021/2022 Financial Year									
Quarterly Budget Review Statement [Consolidated Program Basis]							3rd Quarter 1 st July 2021 to 31 st March 2022		
INCOME & EXPENSES									
Income & Expenses	Original	Approved Changes			Adjustments	Position		Revised	Actual
	Original	Sep 1/4	Dec 1/2	Revised	Recommended	Projected	Variation	YTD	YTD
Income:	Budget (\$)	Review (\$)	Review (\$)	Budget (\$)	For Council (\$)	End Year (\$)	End Year (\$)	Budget (\$)	Accrual (\$)
<i>Landholder Support Program</i>	\$453,200.00	-\$110,000.00		\$343,200.00			0%	\$257,400.00	\$140,470.97
<i>Roadsides Weed Control Program</i>	\$157,940.00		-\$20,000.00	\$137,940.00			0%	\$103,455.00	\$99,523.50
<i>Weed Biosecurity Compliance Program</i>	\$973,188.00			\$973,188.00			0%	\$729,891.00	\$727,153.50
<i>Business Management Program</i>	\$26,000.00		-\$1,750.00	\$26,000.00			0%	\$19,500.00	\$27,084.22
Total Income from Continuing Operations	\$1,610,328.00	-\$110,000.00	-\$21,750.00	\$1,480,328.00	0	0		\$1,110,246.00	\$994,232.19
Expenses:									
<i>Landholder Support Program</i>	\$414,500.00	-\$100,000.00	-\$2,500.00	\$312,000.00			0%	\$234,000.00	\$182,595.87
<i>Roadsides Weed Control Program</i>	\$175,440.00	\$0.00	\$62,500.00	\$217,940.00			0%	\$163,455.00	\$163,481.90
<i>Weed Biosecurity Compliance Program</i>	\$759,204.00	\$55,000.00	\$69,394.00	\$814,204.00			0%	\$610,653.00	\$494,499.78
<i>Business Management Program</i>	\$255,593.00	\$30,000.00	-\$49,453.00	\$316,593.00			0%	\$237,444.75	\$192,192.79
						-			
Total Expenses from Continuing Operations	\$1,604,737.00	-\$15,000.00	\$79,941.00	\$1,660,737.00	0	0		\$1,245,552.75	\$1,032,770.34
Net Operating Result from Continuing Operations	\$5,591.00	-\$95,000.00	-\$101,691.00	-\$180,409.00	0	0		-\$135,306.75	-\$38,538.15

UPPER MACQUARIE COUNTY COUNCIL

Notes:

"Original" budget +/- Approved Changes in previous quarters = "Revised" budget. "Revised" budget +/- recommended changes to Council this quarter = "Projected" budget. "Actual YTD" = Actual net financial position on accrual basis year to date. The UMCC reference trigger point indicating a 'significant variation' for budget reporting purposes has been set at the lower value of 1% of gross budgeted revenue or \$16,000 per consolidated program item – at which point a formal explanation and where applicable a budget remedy is required.

End of Year Position

(Refer to Council Report Item 2022)

Explanation

(Refer to Council Report Item 2022)

Remedy

(Refer to Council Report Item 2022)

UPPER MACQUARIE COUNTY COUNCIL

TABLE 2

Upper Macquarie County Council
2021/2022 Financial Year

Quarterly Budget Review Statement

3rd Quarter 1st July 2021 to 31st December 2021

CASH & INVESTMENTS								
2021.2022 Financial Year	Original	Approved Changes		Adjustments	End Position		Actual YTD	
	Original	Sep 1/4	Dec 1/2	Revised	Recommended	Projected	Variation	Actual Cash at Bank @ 31/12/21
Unrestricted	Budget (\$)	Review (\$)		Budget (\$)	For Council (\$)	End Year (\$)	End Year (\$)	NOW (\$)
<i>Operating Funds</i>	416,000	-60,000	-156,000	200,000		44,000	-52%	816,000
Total Un-restricted	416,000	-60,000	-156,000	200,000		44,000	-52%	816,000
Externally Restricted								
<i>Special Purpose Grants (LLS)</i>	44,000	-44,000		0		0		44,000
Total Externally Restricted	44,000	-44,000		0		0		44,000
Internally Restricted								
<i>Employee Leave Entitlements Fund</i>	150,000			150,000		150,000		150,000
<i>Plant & Vehicle Replacement Fund</i>	153,000	-65,000	-55,000	33,000		33,000	-42%	153,000
<i>Infrastructure & Technology Replacement Fund</i>	100,000			100,000		100,000		100,000
<i>Weed Biosecurity Response Fund</i>	50,000			50,000		50,000		50,000
<i>Business Viability Fund</i>	400,000			400,000		400,000		400,000
<i>Biosecurity Enforcement Fund</i>	14,000			14,000		14,000		14,000
Total Internally Restricted	867,000	-65,000	-55,000	747,000		747,000		867,000
Total Cash & Investments	1,327,000	-169,000	-211,000	947,000		791,000		1,727,000

UPPER MACQUARIE COUNTY COUNCIL

Table 2

Notes:

"Original" budget +/- Approved Changes in previous quarters = "Revised" budget.

"Revised" budget +/- recommended changes to Council this quarter = "Projected" budget.

"Available Cash" = Unrestricted and Internally Restricted only.

End of Year Position

(Refer to Council Report Item)

Explanation

(Refer to Council Report Item)

Remedy

(Refer to Council Report Item)

UPPER MACQUARIE COUNTY COUNCIL

TABLE 3

Upper Macquarie County Council 2021/2022 Financial Year									
Quarterly Budget Review Statement					3rd Quarter - 1st July 2021 to 31st March 2021				
CAPITAL									
Funding & Expenses	Original	Approved Changes			Adjustments	Position		Original	Actual
2021.2022 Financial Year	Original	Sep 1/4	Dec 1/2	Revised	Recommended	Projected	Variation	YTD	YTD
Funding	Budget (\$)	Review (\$)		Budget (\$)	For Council (\$)	End Year (\$)	End Year (\$)	Budget (\$)	Accrual (\$)
<i>Internal Un-Restricted Reserves</i>	0			0		0		0	0
<i>Internal Restricted Reserves</i>	0	-65,000	-55,000	-120,000		-120,000		0	0
<i>External Restricted Reserves</i>	0			0		0		0	0
<i>Capital Grants & Contributions</i>	0			0		0		0	0
Total Capital Funding	0	-65,000	-55,000	-120,000	0	-120,000		0	0
Expenses:									
<i>Plant Replacement</i>	0	65,000	55,000	65,000		120,000		0	0
<i>Infrastructure Replacement</i>	0	0		0	0	0		0	0
Total Capital Expenses	0	65,000	55,000	65,000	0	120,000		0	0
Net Capital Funding Position	0	0		-55,000	0	0	0	0	0

Note: * This Capital Item is to fund the plant replacement program in 2021.

Note: * This Capital Item is the LLS publication projects.

UPPER MACQUARIE COUNTY COUNCIL

TABLE 4

Upper Macquarie County Council						
CONTRACTS & OTHER EXPENSES				2 nd Quarter – 1 st July 2021 to 31 st March 2022		
Contracts Listing	2021.2022 Financial Year					
Contractor	Contract Details	Contract Purpose	Contract Value	Contract Commenced	Duration of Contract	Funding in Budget
Gregaldon Pastoral	To form part of a panel to be selected from to perform roadside spraying	Roadside spraying panel	Part thereof \$157,940	15/11/2021	3 years	Part thereof \$157,940
MJC Contracting	To form part of a panel to be selected from to perform roadside spraying	Roadside spraying panel	Part thereof \$157,940	15/11/2021	3 years	Part thereof \$157,940
Dean Grabham	To form part of a panel to be selected from to perform roadside spraying	Roadside spraying panel	Part thereof \$157,940	15/11/2021	3 years	Part thereof \$157,940
Brett Howarth	To form part of a panel to be selected from to perform roadside spraying	Roadside spraying panel	Part thereof \$157,940	15/11/2021	3 years	Part thereof \$157,940

Note 1: The minimum reporting level is for contracts of 1% of estimated income from continuing operations or \$50K which ever is less.

Note 2: Contracts listed are only those entered into during the quarter and not yet fully performed.

Note 3: If contracts were not included in the budget then that matter will be explained herein.

CONSULTANTS & LEGAL EXPENSES						
CONSULTANCY & LEGAL EXPENSES SUMMARY				2 nd Quarter – 1 st July 2021 to 31 st December 2021		
Expense	2021.2022 Financial Year					
Expense	Number of Engagements		Expenditure YTD			Funding in Budget
Consultancies	NIL		N/A			N/A
Legal Fees	1		\$ 1,200			\$4,000

Note 1: Consultancies and Legal Cost are aggregate not specific.

Note 2: Expenditure is based on Year to Date not per quarter.

Budget Review Key Performance Indicators Statement

The key performance measures relevant to this statement include those set out in each annual external audit report within the context of year-to-date progress.

1. FINANCIAL FLEXIBILITY

The 'Operating Performance Ratio' This quarter-by-quarter measure reveals how well council actually contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by the Office of Local Government (OLG) is greater than 0% i.e. **>0.00%**. [*How much revenue exceeds expenditure*]

- The County Council YTD position at 31st March 2022 was **ACTUAL = 14%**

2. LIQUIDITY

The Cash Expense Cover Ratio This quarter-by-quarter measure indicates, the number of months the council can continue paying for its immediate expenses (average monthly cash expenses) without any additional cash inflow. The County Council Target is **>4X (i.e. >4 Months Coverage)**. [(Projected Cash & Equivalents) / (Projected Annual Expenses Budget/12)]

- The County Council YTD position at 31st March 2022 was **ACTUAL=12X**

3. SUSTAINABILITY

The Budget Fixed Expense Cover Ratio. This annual ratio indicates the expected stability of the annual operating budget in terms of being able to cover all fixed expenses for the year with income from certain income sources during the same period. The benchmark set by UMCC is greater than 100% coverage (or >0)%.

- The County Council original budget position for 2021/ 2022 was **ACTUAL 100%**

Note 1: *The quarterly performance results are based on an accrual based quarterly budget allocation.*

Note 2: *When all of these measures are at or better than the benchmark this should give an indication of Council's sound current financial position and long term financial sustainability.*

Note 3: *Council has few assets and no borrowing debt – hence debt servicing and asset renewal/ capital works measures are not appropriate.*