

Upper Macquarie County Council

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5 August 2022

Members of the County Council

Notice of Ordinary Meeting of Upper Macquarie County Council 12 August 2022.

I advise an Ordinary Meeting of the Upper Macquarie County Council will be held in the **Upper Macquarie County Council Chambers** at Kelso on Friday, 12 August 2022 commencing at 2.30 pm.

If any new or continuing covid-related restrictions prevent the meeting at this venue Members will be advised accordingly.

The Business Papers are attached for your reference.

Your attendance at the meeting is respectfully requested.

Yours sincerely

Timothy Johnston
General Manager

NOTICE FOR MEMBERS & THE PUBLIC

1. DUE TO REGULATORY RESTRICTIONS ON SOCIAL DISTANCING ASSOCIATED WITH THE COVID-19 PANDEMIC – THE COUNTY COUNCIL MEETING IS ONLY OPEN TO A LIMITED NUMBER OF MEMBERS OF THE PUBLIC.
2. BOOKINGS FROM MEMBERS OF THE PUBLIC, TO ATTEND A MEETING IN-PERSON (IF PERMITTED AT ALL), CAN BE MADE BY CONTACTING THE COUNCIL OFFICES BY PHONE OR EMAIL NO LESS THAN 24 HRS PRIOR TO THE MEETING COMMENCING.
3. A VIDEO RECORDING OF THE MEETING WILL BE POSTED ON THE COUNTY COUNCIL WEBSITE (WWW.UMCC.NSW.GOV.AU) AS SOON AS PRACTICAL AFTER THE MEETING IS COMPLETED

BUSINESS AGENDA**FOR THE ORDINARY MEETING OF THE UPPER MACQUARIE COUNTY
COUNCIL TO BE HELD ON FRIDAY 12TH AUGUST 2022**

ACKNOWLEDGEMENT OF COUNTRY	4
ITEM 1: APOLOGIES.....	4
ITEM 2:DISCLOSURE OF INTEREST	4
STATEMENT OF ETHICAL OBLIGATIONS.....	4
ITEM 3: CONFIRMATION OF MINUTES.....	5
MINUTES OF ORDINARY MEETING HELD ON 24 TH JUNE 2022.....	5
ITEM 4: MATTERS IN PROGRESS	9
ITEM 5: CHAIRMAN’S MINUTE.....	10
NIL	10
ITEM 6: GOVERNANCE PROGRAM.....	11
6.1 LEGISLATIVE COMPLIANCE	11
6.1.1 Business Activity Strategic Plan 2022/23-2032/33 & Operational Plan 22/23	11
6.1.2 Public liability and indemnity insurance.....	11
6.2 POLICIES	11
6.2.1 Compliance and enforcement policy.....	11
6.2.2 Assess policy review schedule.	12
6.3 FINANCE	12
6.3.1 Unaudited General Purpose Financial Statements 2021-2022	12
6.3.2 Statement of Investments as at 31 st July 2022.....	13
6.3.3 Investment Policy	14
6.4 HUMAN RESOURCES.....	14
6.4.1 Organisational Structure.....	14
6.4.2 General Manager’s Performance Management	16
ITEM 7 LANDHOLDER SUPPORT PROGRAM	17
7.1 AERIAL SPRAYING PROGRAM AUTUMN 2023	17
ITEM 8 ROADSIDE SPRAYING PROGRAM	18
8.1 ROADSIDE SPRAYING	18
ITEM 9 BIOSECURITY COMPLIANCE	19
9.1 WAP 2021/2022 FINALISATION	19
9.2 PENALTY INFRINGEMENT NOTICES.....	22
9.3 BIOSECURITY COMPLIANCE INSPECTIONS JUNE 2022	23
9.4 STRATEGIC OPERATIONAL PLAN FOR MEETING WAP TARGETS.....	23
ITEM 10. OTHER MATTERS	24
10.1 LGNSW Conference October 2022	24
10.2 County Council meeting schedule	25
ITEM 11. NOTICES OF MOTION OR RESCISSION	26
NOTICE OF MOTION 1	26
CONFIDENTIAL REPORTS	27
12 PROSECUTION CASES	27
13 GENERAL MANAGERS PERFORMANCE AGREEMENT	27
14 WEED BIOSECURITY PROPERTY INSPECTIONS FOR JUNE 2022.....	27

ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges the traditional custodians of the lands where we work and live. Council celebrates the diversity of Aboriginal peoples and their ongoing cultures and connections to the lands and waters of the NSW Central Tablelands.

ITEM 1: APOLOGIES

ITEM 2: DISCLOSURE OF INTEREST

Recommendation:

That:

1. Council Members are reminded of their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.
2. If any member has any declaration of interests, they should do so now.

Note any Disclosures of Interest made.

Statement of ethical Obligations

(3.23 of the Code of Meeting Practice)

Members are reminded of their oath or affirmation under S.233A Local Government Act 1993.

Oath

"I, [*name of councillor*] swear that I will undertake the duties of the office of councillor in the best interests of the people of [*name of council area*] and the [*name of council*] and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment"

Affirmation

"I [*name of councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of [*name of council area*] and the [*name of council*] and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment."

ITEM 3: CONFIRMATION OF MINUTES

Minutes of Ordinary Meeting held on 24th June 2022.

Minutes of the **Ordinary Meeting** of the Upper Macquarie County Council held at the Oberon Council Chambers, Oberon, NSW on **Friday 24th June 2022**.

Meeting commencement

The Chairperson Member Cr. B. Reynolds declared the meeting open at 2.30pm

ATTENDANCE

The Council Members were present:

Cr. A. McKibbin (via Zoom)
Cr. B. Reynolds
Cr. S. Lesslie
Cr. C. O'Connor
Cr. A. Smith

The following Council Staff attended:

General Manager Timothy Johnston
Biosecurity Operations Manager, Christopher Jackson
Biosecurity Administration Manager, Lisa Monardo

ATTENDANCE VIA AVL

Moved: Member Cr. Reynolds
Seconded: Member Cr. Lesslie

That Council allows Member Cr. McKibbin to participate in today's meeting via Audio Visual Link – Zoom.

Resolved in the affirmative.

SUSPEND STANDING ORDER

Mover: Member Cr. Reynolds
Seconder: Member Cr. O'Connor

That Council allow a guest, Brett Fitzpatrick to address Council.

Resolved in the affirmative.

N.B. Mr Fitzpatrick addressed the Council on a matter of African Lovegrass moving from the Lithgow LGA into the Oberon area as a result of slashing and sticky nightshade.

APOLOGIES

Moved: Member Cr. Smith
Seconded: Member Cr. McKibbin

Member Cr. Fry and Member Cr. Ewin were an apology for this meeting.

Resolved in the affirmative.

CONFIRMATION OF MINUTES

Confirmation of Minutes

Moved: Member Cr. Smith

Seconded: Member Cr. McKibbin

The minutes of previous Council meeting listed below are confirmed with some minor corrections.

Minutes – Ordinary Meeting of upper Macquarie County Council held on the 24th June 2022.

Resolved in the affirmative.

DISCLOSURES OF INTEREST

Moved: Member Cr. Lesslie

Seconded: Member Cr. O'Connor

No disclosures made.

Resolved in the affirmative.

ITEM 1. COUNTY COUNCIL MEETING SCHEDULE 2022

Moved: Member Cr. O'Connor

Seconded: Member Cr. Smith

Council notes the changes to the proposed meeting schedule.

Date:	Time	Meeting & Location:
17 th June 2022	2.30pm	Ordinary Council Meeting (Oberon)
12 th August 2022	2.30pm	Ordinary Council Meeting
9 th September 2022	12.00pm	Workshop
21 st October 2022	2.30pm	Ordinary Council Meeting (Blayney)
18 th November 2022	2.30pm	Ordinary Council Meeting (Lithgow)
16 th December 2022	2.30pm	Ordinary Council Meeting

Resolved in the affirmative.

ITEM 2. STATEMENT OF INVESTMENTS AS AT 31st MAY 2022

Moved : Member Cr. O'Connor

Seconded : Member Cr. Smith

That Council notes the Statement of Investments Report as of 31st May 2022.

Resolved in the affirmative.

ITEM 3. BUSINESS ACTIVITY STRATEGIC PLAN 2022/2023-2032/2033,
DELIVERY PROGRAM 2022/2023-2026/2027 & OPERATIONAL PLAN 2022/2023

Moved Member Cr. Reynolds
Seconded Member Cr. O'Connor

Council

1. Confirm and hear any submission made in relation to the Business Activity Strategic Plan 2022/2023-2032/2033, Delivery Program 2022/2023-2026/2027 & Operational Plan 2022/2023
2. If no submission made, adopt the Business Activity Strategic Plan 2022/2023-2032/2033, Delivery Program 2022/2023-2026/2027 & Operational Plan 2022/2023
3. Members & Chairman's fees be increased by 2% being \$4,000 to \$4,080 from \$7,667.64 to \$7,821.

Resolved in the affirmative.

ITEM 4. STRATEGIC OPERATIONAL PLAN FOR MEETING WAP TARGETS

Moved Member Cr. O'Connor
Seconded Member Cr. Smith

Council affords the new incumbent General Manager Timothy Johnston, more time to address this Notice of Motion and bring back a report to the August 2022 meeting.

Resolved in the affirmative.

ITEM 5. BIOSECURITY RISK REGISTER

Moved: Member Cr. McKibbin
Seconded: Member Cr. Smith

Council notes the report.

Resolved in the affirmative.

RESOLVE INTO CONFIDENTIAL COMMITTEE OF THE WHOLE COUNCIL TO
DEAL WITH CONFIDENTIAL REPORTS

Moved: Member Cr. Smith
Seconded: Member Cr. Lesslie

Council notes that in accordance with Section 9(2A) of the Local Government Act (1993) the General Manager is of the opinion that business on the agenda designated "confidential" and listed in the flowing Table 1 is of a kind referred to in Section 10A (2) of the Act and should be dealt with in a part of the meeting closed to the media and public. AND FURTHER in accordance with Section 10B (1) of the Act it is considered that discussion of the business in open meeting would on balance be contrary to the public interest.

Council resolves into closed Confidential Committee of the Whole Council to consider business identified as confidential under the provisions of section 10A(2) of the Act.

Pursuant to section 10A (1) & (3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A (2) of the Act.

Correspondence and reports relevant to the subject business be withheld from access.

In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee of the Whole Council.

Report	Subject	Reason for Confidentiality [Section of the Act]
County Chairman's Report 1	General Manager's Performance Agreement	Section 10A(2)(a) personnel matters concerning particular individuals (other than Councillors)
County Chairman's Report 2	Prosecution Update	Section 10A(2)(e) information that would if disclosed prejudice the maintenance of law (inc Privacy and Personal Information Act)
Item 12	Biosecurity Risk Register	Section 10A (2)(e) information that would if disclosed prejudice the maintenance of law (inc Privacy and Personal Information Act)

Resolved in the affirmative.

RESOLVE INTO OPEN COUNCIL

Moved: Member Cr. Lesslie

Seconded: Member Cr. Smith

That Council move into open session of the Council Meeting.

Resolved in the affirmative.

REPORT OF THE CONFIDENTIAL COMMITTEE OF THE WHOLE COUNCIL

Committee Recommendation

COUNTY CHAIRMAN'S REPORT 1 – GENERAL MANAGER'S PERFORMANCE AGREEMENT

That Council notes the report.

COUNTY CHAIRMAN'S REPORT 2 – PROSECUTION UPDATE

Council notes the report.

ITEM 5. BIOSECURITY RISK REGISTER

The report be noted

Resolved in the affirmative.

CLOSE OF MEETING

The Chairman declared the meeting closed at 3.49pm

ITEM 4: MATTERS IN PROGRESS

SUBJECT	RESOLUTION No. & DATE	RESOLUTION	ACTION
State Prosecution Fund			Meetings have been arranged with the Minister, Senior Members of DPI & LLS in the coming months.
Strategic operational plan for meeting WAP targets			Analysis of WAP statistics is underway.
Developing Regional Guidelines for the engagement of state bodies			Meetings with DPI and LLS have been arranged.
Strategic Roadside spraying rotation			Constituent Council's GMs have history of the roadside program meeting to be arranged. Will look to encourage a more strategic approach next year.
Compliance & Enforcement Intellectual Property			GM engaging with LCAs regarding the UMCC approach.

ITEM 5: CHAIRMAN'S MINUTE

Nil

There are no Chairman's reports for this meeting.

ITEM 6: GOVERNANCE PROGRAM

6.1 Legislative compliance

6.1.1 Business Activity Strategic Plan 2022/23-2032/33 & Operational Plan 22/23

Recommendation:

Council notes that Office of Local Government have now been advised of Council's Business Activity Strategic Plan 2022/23-2032/33 & Operational Plan 22/23 and posted on Council's website.

Information:

Regulation 219 (3) of the Local Government (General) Regulation 2021 - Business activity strategic plan of county council states that

"Within 28 days after a business activity strategic plan is endorsed, the council must post a copy of the plan on the council's website and provide a copy to the Secretary. A copy of a business activity strategic plan may be provided to the Secretary by notifying the Minister of the appropriate URL link to access the plan on the council's website."

Council has now sent the relevant information to the Office of Local Government.

Authored by:	Approved by:
Biosecurity Administration Manager	General Manager
Lisa Monardo	T.N. Johnston

6.1.2 Public liability and indemnity insurance

Recommendation:

Council notes that it has Certificates of currency with Jardine Lloyd Thompson in public liability and professional liability Insurance.

Information:

Council has obtained Certificates of currency in public liability and professional liability meeting their obligations under Section 382 Insurance against liability Local Government Act 1993.

"(1) A council must make arrangements for its adequate insurance against public liability and professional liability.

Authored by:	Approved by:
Biosecurity Administration Manager	General Manager
Lisa Monardo	T.N. Johnston

6.2 Policies

6.2.1 Compliance and enforcement policy

Recommendation:

That Council notes the report on the Compliance and Enforcement Policy.

Information:

Council has been approached by another Local Control Authority (Weeds) requesting access to the tools that support Councils Compliance & Enforcement Policy. These tools include the “Property Weed Risk Rating Tool” and “The Register”.

The design of both tools was undertaken by the prior General Manager using the Microsoft Excel program. Each tool contains data analytics that are password protected. This maybe unregistered IP of the Council that would be of interest to other Local Control Authorities.

A Work in Progress will be opened on this matter while consultation with other Weeds LCA’s is commenced.

6.2.2 Assess policy review schedule.

Recommendation:

That Council notes the report on the upcoming update of the Agency Policy Register (2020).

Information:

The Agency Policy Register (2020) was last updated on 30th October 2020 and due to several Management staff changes, some policies have somewhat lapsed. A review of the Agency Policy Register (2020) will be conducted in due course to determine and prioritise the update of statutory required and due diligence policies.

Authored by:	Approved by:
Biosecurity Administration Manager	General Manager
Lisa Monardo	T.N. Johnston

6.3 Finance

6.3.1 Unaudited General Purpose Financial Statements 2021-2022

Recommendation:

That Council:

1. Authorises the Chairperson Andrew McKibbin and Deputy Chairperson Bruce Reynolds to sign the “Statement by Members” on page 2 of the General Purpose Financial Statements for the year ended 30 June 2022.
2. Submit the General Purpose Financial Statements to the external auditor for audit.

BACKGROUND:

Council is required, under section 413 (1) of the Local Government Act (1993), to prepare financial reports for each year, and refer them for audit by an external auditor appointed by the NSW Auditor General. Intentus Chartered Accountants is the external auditor appointed to Upper Macquarie County Council by the NSW Auditor General.

It should be noted that the draft financial reports are always subject to changes during the audit process.

POSITION:

Pursuant to Section 413 (2)(c) of the Local Government Act (1993), Council is required to make a statement in the approved form in respect of its General-Purpose Financial Statements.

Synopsis of key contributing factors:

Council ended the 2021-2022 financial year with a net operating result of \$18,000. Several key factors contributed to this:

Revenue key factors:

- Over the counter sales of flupropanate herbicide Taskforce increased significantly due to increased market demand.
- One successful Autumn 2022 aerial spraying program was conducted.
- Increased penalty infringement notices issued – due to the cycle of properties going through the compliance and enforcement cycle and reaching .

Expense key factors:

- Wages decreased as a result of not having a staff member in the position of Biosecurity Administration Manager for approximately 8 months.
- Depreciation was less as a number of assets had already been fully expensed.
- Materials and services were increased significantly due to the extra funds committed by Council to the Roadside Spraying Program.

Council finished the 2021-2022 financial year with \$1,184,000 total equity compared to the previous financial year 2020-2021 of \$1,166,000.

A request will be made of the external auditors, Intentus, to provide Council with their presentation of the outcomes of the audit.

Authored by:	Approved by:
Biosecurity Administration Manager	General Manager
Lisa Monardo	T.N. Johnston

6.3.2 Statement of Investments as at 31st July 2022

Recommendation:

Council notes the Statement of Investments Report as of 31st July 2022.

PURPOSE:

To comply Clause 212 of the Local Government (General) Regulation 2005 – setting out current details of all moneys that Council has invested under Section 625 of the Local Government Act (1993) (the Act).

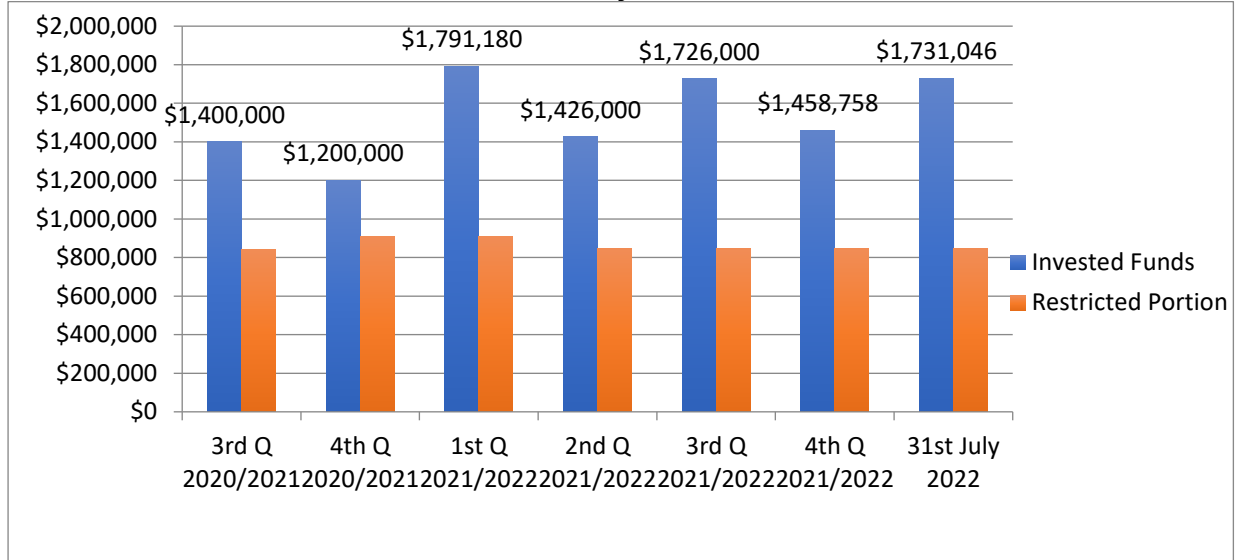
INVESTMENT POSITION:

TABLE 1 - UMCC SCHEDULE of ACCOUNTS– ON 31st July 2022

Westpac Business 31 Day Notice Cash Reserve Account & Overdraft Account			
Rate	Amount	Term	Due Date
1.35%	\$1,100,000	No set term	No due date

0.35%	\$ 100,305	Cash Reserve	N/A
0%	\$ 530,741	Overdraft - daily working account	
TOTAL	\$1,731,046	Balance on Reporting Date.	

TABLE 2 - CASH ALLOCATION- ON 31st July 2022



6.3.3 Investment Policy

Recommendation:

Council agrees to place the amended Investment Policy on public exhibition for 28 days. If after 28 days on public exhibition, there is no feedback, that it becomes policy.

Authored by:	Approved by:
Biosecurity Administration Manager	General Manager
Lisa Monardo	T.N. Johnston

Information:

The Investment Policy was brought before Council at it's May 2022 meeting. However, since that time, Council has now employed a General Manager. The General Manager has elected that the Biosecurity Administration Manager have delegated authority to invest surplus funds in accordance with the Council's adopted Investment Policy and has updated the Investment Policy to reflect this change.

Authored by:	Approved by:
Biosecurity Administration Manager	General Manager
Lisa Monardo	T.N. Johnston

6.4 Human Resources

6.4.1 Organisational Structure

Recommendation:

That Council:

1. Note the report on the proposed changes to Council's Organisational Structure
2. Note that proposed changes will impact upon Council's Operational budget, hence the matter will be brought back to Council for endorsement via the First Quarterly Budget Review in October 2022.

Information:

LG Act s333 Organisation Structure:

The Act requires within the first 12 months of a new Council that the Organisational Structure must be reviewed.

I have reviewed the staff structure; I will be proposing change to address a business continuity risk identified around the dependence upon 1 employee (Manager Biosecurity Operations) for the maintenance and operation of the councils "Register". The "Register" utilises property inspection data captured in councils GIS software CREST (when, where, what, how much = Risk Rating), the Register records and tracks property compliance history in accordance with the Compliance & Enforcement Policy dating back to 1st July 2018. A dependence also exists on the same employee to undertake all compliance inspections, issuing of Directions and penalty infringement notices.

I will be recommending the creation of 2 Senior Biosecurity Officer positions from within the existing structure (internal recruitment) to be trained in the operation of the Register and to increase the delegated authorities of the senior positions so they can provide greater support to the Biosecurity Operations Manager.

The current staff structure consists of 2 Managers reporting to the General Manager, they are the Manager Biosecurity Administration (MBA) and Biosecurity Operations Manager (BOM).

Reporting to these Managers are 6 positions consisting of a temporary part time Program Assistant 56 hours pf ending 30 June 2023 and 5 fulltime Biosecurity Officers 70 hours pf.

Budget Issues

The current adopted budget included provision for 2 Biosecurity Officers employed pre-May 2016 to maintain their Award provisions and not carry any greater responsibilities than post May 2016 Biosecurity Officers who are paid 2 grades lower in the council's salary structure.

The budget also provides for the 2 Managers positions being equally graded and the General Manager part-time position of 40 hours pf under a 3-year contract based on performance.

The recommended staff structure changes cannot be implemented without amending the current budget priorities. The proposed changes will be presented in the September Quarterly Budget Review presented to the 21st October 2022 Ordinary meeting of Council.

Authored & Approved by:
General Manager
T. N. Johnston

6.4.2 General Manager's Performance Management

Recommendation:

Council notes the report.

Information:

Council appointed the Chairman and Deputy Chairman to consult with the General Manager to develop a Performance Agreement for the 3-year term of their employment contract. The Agreement has been developed in accordance with an Office of Local Government Guideline. The General Manager was required to enter a Performance Agreement within 3 months that expires 6 September.

The initial performance review will occur 6 months following the GM commencement and thereafter every following 6 months unless agreed otherwise by the parties.

The GM Performance Agreement is managed by Council as confidential business in a closed session. The Agreement is included in the Confidential reports of the business papers.

Authored & Approved by:
General Manager
T. N. Johnston

ITEM 7 LANDHOLDER SUPPORT PROGRAM

7.1 Aerial spraying Program Autumn 2023

Recommendation:

That Council notes the report.

Information:

Preparations are underway for the next aerial spraying program to commence in February 2023. Council staff have commenced reaching out to potential customers to discuss and map properties.

Supply of the herbicide flupropanate is still dubious, however continual attempts to obtain the herbicide will continue. Failure to procure flupropanate in time for the aerial spraying program will see a program run for blackberry only. Ordering of the herbicides used for aerial spraying of blackberry has now taken place.

Advertising of the program will occur in the next few weeks which will include bulk SMS and emails to previous customers, Council website, constituent council's social media (if made available).

Authored by:	Approved by:
Biosecurity Operations Manager	General Manager
Chris Jackson	T.N. Johnston

ITEM 8 ROADSIDE SPRAYING PROGRAM

8.1 Roadside spraying

Recommendation:

That Council note the report.

Information:

Council staff have now completed inspections on roadsides which had been treated by Council contractors in the 2021-2022 financial year.

The 2022-2023 roadside spraying program is being prepared and will be dispersed to Constituent Councils once finalised.

Communication has commenced with Constituent Council's to discuss a more strategic roadside spraying rotation. The plan to commence such a strategy would begin in the financial year 2023-2024 to allow Constituent Council's to set their budgets accordingly.

A Work in Progress will be opened on this matter while consultation occurs with Constituent Councils.

Authored by:	Approved by:
Biosecurity Operations Manager	General Manager
Chris Jackson	T.N. Johnston

ITEM 9 BIOSECURITY COMPLIANCE**9.1 WAP 2021/2022 finalisation****Recommendation:**

Council notes the report.

Information:

WAP goals relevant to UMCC within year 2 of the 5 year program

WAP funding received for year 2 \$345,041

UMCC contribution for year 2 \$922,064

TABLE 1 – WAP REPORT

WAP GOAL	Target	Achieved	
LCAs to review local inspection and high risk pathway management plans (Co-ordination)	1	1	
Regional Inspection Program - Inspection of high risk roadsides (Inspection) km's	1700	2092.7	* Note 1
Regional Inspection Program - Inspection of high risk TSRs (Inspection)	10	14	
Regional Inspection Program - Inspection of high risk water courses (Inspection) km's	40	50.2	
Regional inspection Program - Inspections of high risk rail corridors (Inspection) km's	85	480	* Note 2
Regional Inspection Program - Inspections of nurseries, pet shops and sale yards (Inspection)	20	14	
Regional Inspection Program - Inspections of land owned / managed by State bodies (Inspection)	100	102	
Regional Inspection Program - Inspections of council owned land (Inspection)	30	31	

Regional Inspection Program - Private Property Inspections (Inspection)	1044	537	* Note 3
Compliance - Re-inspections (Compliance)	700	1296	* Note 3
Develop plans for priority species in consultation with landholders (Compliance)	450	803	* Note 3
Relevant educational material is made available to landholders during inspections (Extension)	400	803	* Note 3
Tool box meetings or other training to promote hygienic work practices (Extension)	10	10	
Delegate reports at the regional weed committee meetings (Co-ordination)	4	4	
Build / maintain capacity of each LCA to electronically submit standard data to BIS (Compliance)	1	1	
Training of Weed Officers on GIS Software / Platforms (Co-ordination)	1	1	
Local information is collated and uploaded to BIS (Compliance)	12	12	
Training activities to improve capacity of weed officers (Co-ordination)	30	67	* Note 4
Attend or hold public events to raise public awareness of new incursions and local mechanisms for reporting weeds (Extension)	20	32	* Note 4
Advertising program on weed awareness (Extension)	6	10	

LCAs to review rapid response plan (Co-ordination)	1	1	
Management of weeds based on local / regional priorities and potential impacts (Control)	1	1	* Note 5
Promote the NSW WeedWise Smartphone and web applications to the community (Extension)	400	601	* Note 3
Distribution of the NSW Weed Control Handbook and print outs from NSW WeedWise (Extension)	400	601	* Note 3
Weed professionals are supported to attend Weed Conferences (Co-ordination)	1	3	

Note 1: Increased due to extra funding put towards roadside spraying program.

Note 2: Supported access to rail system and compliance/reinspections resulting in PINs issued.

Note 3: Councils force on high-risk properties reinspections/compliance program.

Note 4: Reduction in Covid-19 restrictions resulting in increased opportunities becoming available.

Note 5: Roadside spraying program.

It is recognised and noted that the statistics reported in Table 1 WAP report are different to the full year inspection summary reported in Table 2. This occurs as the definitions provided by the DPI for each line item category in Table 1 are specific to that line item and do not relate to the rest of the table. This means that an inspection can fall into more than one category and be reported in 1 or more line items. This does not happen in Table 2 and more accurately reflects the gross figures of inspections conducted across the year.

TABLE 2 – INSPECTION SUMMARY 2021/2022

Inspections from July 2021 to June 2022

TOTAL: 1994 Inspections conducted from July 2021 to June 2022	936 of the 1994 were high risk
	1058 of the 1994 were low risk
	1296 of the 1994 were Re-inspections
	698 of the 1994 were First Inspections
	799 of the 1296 were high risk

1296 of the 1994 were Re-inspections	497 of the 1296 were low risk
698 of the 1994 were First inspections	137 of the 698 were high risk
	561 of the 698 were low risk

Authored by:	Approved by:
Biosecurity Operations Manager	General Manager
Chris Jackson	T.N. Johnston

9.2 Penalty Infringement Notices

Recommendation:

Council notes the report.

Information:

PIN information to date

PIN's Issued	77
PIN's Withdrawn	19
PIN's Paid	30
PIN's Owing	28

N.B. An analysis has not yet been conducted on the Penalty Infringement Notice statistics.

Authored by:	Approved by:
Biosecurity Operations Manager	General Manager
Chris Jackson	T.N. Johnston

9.3 Biosecurity Compliance Inspections June 2022

Recommendation:

Council notes the report.

Information:

Inspections for June 2022

TOTAL: 366 Inspections conducted in the month of June 2022	93 of the 366 were high risk
	273 of the 366 were low risk
	186 of the 366 were Re-inspections
	180 of the 366 were First Inspections

186 of the 366 were Re-inspections	75 of the 186 were high risk
	111 of the 186 were low risk
180 of the 366 were First inspections	18 of the 180 were high risk
	162 of the 180 were low risk

90 days and over	3 properties are now beyond 90 days of their compliance date at end of June.
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Authored by:	Approved by:
Biosecurity Operations Manager	General Manager
Chris Jackson	T.N. Johnston

9.4 Strategic Operational Plan for Meeting WAP Targets

Recommendation:

Council notes the report.

Information:

The following Notice of Motion was put before Council by Member Cr. Reynolds in the May 2022 meeting.

At the Council meeting held in June 2022, the General Manager was granted further time to address the notice of motion.

“NOTICE OF MOTION 1

That the General Manager provide a plan to the County Council members before 30th June 2022 on how the County Council aims to achieve its Weed Action Program inspection targets for 2022-23.

Member Cr. Reynolds

Seconded: Member Cr. Lesslie”

Due to significant disruption since the last Council meeting Management has not been able to address the Notice of Motion.

A Work in Progress will be opened on this matter.

ITEM 10. OTHER MATTERS

10.1 LGNSW Conference October 2022

Recommendation:

Council nominates one member as the voting delegate for Council at the LGNSW Annual Conference held from 23rd October 2022 – 25th October 2022.

Information:

Council is a current member of LGNSW and therefore is entitled to have one voting delegate attend at the LGNSW Annual Conference. Voting delegates must be registered to attend the conference and be registered as a nominated voting delegate.

“From 23 to 25 October 2022, Councillors from across NSW will come together at the Crowne Plaza Hunter Valley to debate and discuss the key issues, as we work towards a better future in a post-COVID NSW.

Council-submitted motions will be debated and resolved to set our advocacy priorities for the year ahead, while a tradeshow, workshops and training sessions are available to support delegates in our efforts to effectively represent our communities.”

<https://lgnswconference.org.au/>

The Conference will be held at the Crowne Plaza Hunter Valley, 430 Wine Country Drive, Lovedale.

Member early bird registration for the conference costs \$1,088.00 (Early bird registration closes 17th August 2022). Delegate registration fees include online business papers, the President’s Welcome Reception, two-day business sessions including morning and afternoon tea, lunch, and name badge. The cost to attend the conference is heavily subsidised by LGNSW and sponsors.

One member should now be nominated by Council to attend the Conference on Council’s behalf.

Authored by:	Approved by:
Biosecurity Administration Manager	General Manager
Lisa Monardo	T.N. Johnston

10.2 County Council meeting schedule

Recommendation:

Council adopts the proposed meeting schedule.

Position:

The proposed Upper Macquarie County Council meeting schedule for the calendar year 2022 is provided below:

Date:	Time	Meeting & Location:
12 th August 2022	2.30pm	Ordinary Council Meeting
16 th September 2022	12.00pm	Workshop
21 st October 2022	2.30pm	Ordinary Council Meeting (Blayney)
18 th November 2022	2.30pm	Ordinary Council Meeting (Lithgow)
16 th December 2022	2.30pm	Ordinary Council Meeting

The Meeting Schedule may be amended by resolution of the Council from time to time and Extraordinarily Council Meetings may be held in addition to the Schedule set out.

All of the council meeting dates, venues and public access issues are subject to availability as well as prevailing COVID-19 related Public Health Order terms and conditions. The schedule may be amended at any time by Council resolution.

Authored by:	Approved by:
Biosecurity Administration Manager	General Manager
Lisa Monardo	T.N. Johnston

ITEM 11. NOTICES OF MOTION OR RESCISSION

Notice of Motion 1

That Upper Macquarie County Council undertake an investigation into changing its trading name to 'Upper Macquarie Weeds Authority', and that a report to be brought back to Council.

Moved Cr Bruce Reynolds

CONFIDENTIAL REPORTS

*** MOTION:**

- A. Council note that in accordance with Section 9(2A) of the Local Government Act (1993) the General Manager is of the opinion that business on the agenda designated 'confidential' and listed in the following **Table 1** is of a kind referred to in Section 10A(2) of the Act and should be dealt with in a part of the meeting closed to the media and public. AND FURTHER in accordance with Section 10B(1) of the Act it is considered that discussion of the business in open meeting would on balance be contrary to the public interest.
- B. Council resolve into closed Confidential Committee of the Whole Council to consider business identified as confidential, together with any confidential late reports tabled at the meeting.
- C. Pursuant to section 10A(1)&(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) of the Act.
- D. Correspondence and reports relevant to the subject business be withheld from access.
- E. In accordance with Section 10A(4) members of the public are invited to make representations to the Council as to whether the matters should or should not be dealt with in Confidential Committee of the Whole Council.

Table 1

REPORT SUBJECT	REASON FOR CONFIDENTIALITY [SECTION OF THE ACT]
12 Prosecution cases	Section 10A (2)(e) information that would if disclosed prejudice the maintenance of law (inc Privacy and Personal Information Act)
13 General Managers Performance Agreement	Section 10A(2)(a) personnel matters concerning particular individuals (other than Councillors)
14 Weed Biosecurity Property inspections for June 2022	Section 10A (2)(e) information that would if disclosed prejudice the maintenance of law (inc Privacy and Personal Information Act)

1. RESOLVE INTO OPEN COUNCIL

*** MOTION:**

That Council moves into the open session of the Council Meeting.

2. REPORT OF THE COMMITTEE OF THE WHOLE COUNCIL

*** MOTION:**

That the Recommendations of the Committee of the Whole Council be adopted.